

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC ENG 30 - WPM BATCH - 103

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	HTTP is abbreviation of _____	Hypertext transport policy	Hypertext transport permission	Hypertext transport port	Hypertext transfer Protocol	D
2	_____ is an example of Operating system.	JAVA	UNIX	C++	Internet	B
3	_____ is an example of programming language.	WORD	EXCEL	NOTEPAD	C++	D
4	_____ is electronic circuit board which built in computer cabinet.	System Board	RAM	ROM	CPU	A
5	_____ is the microcomputer.	Desktop	Handheld	Laptop	All of Above	D
6	_____ item appears dimly behind the main body text	Water Color	Background	Watermark	Back Color	C
7	_____ can you disable extended selection mode	Press F8 again to disable	Press Del to disable	Press Esc to disable	Press Enter to disable	C
8	_____ is the shortcut key to display field codes?	Alt + F9	Ctrl + F9	Shift + F9	Space + F9	A
9	_____ items are placed at the end of a document	Footer	Foot Note	End Note	Header	C
10	_____ cannot be resized.	Dialog Box	Window	Word	Wizard	A
11	=Upper() Function use to convert text in to _____ cases.	Capital	Small	Lower	subscript	A
12	=lower("Hello") , this function will convert the given text as	Hello	hello	hELLO	HELLO	B
13	=Round() Function makes the number given in the bracket _____ to the number upto specific digit.	Maximum	Minimum	Round	None of the above	C
14	=SUM(E8:E11) this function sort the values in cells range between E8 to E11.	true	false			B

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
15	=Upper("Hello") , this function will convert the given text as	Hello	hello	hELLO	HELLO	D
16 is process in which all slides are displayed one after another?	Page Show	Image Show	Slide Show	None of Above	C
17 is used to create best presentation.	MS Word	Excel worksheet	Notepad	PowerPoint	D
18 Means the effects given in slide, regarding how the objects appeared during the slide show.	Animation	Transition	Word Art	Clip Art	A
19 shows slides in full screen	Zoom	Show	Slide Show	All of these	C
20 is available only in PowerPoint.	Slide Show	Window	View	Format	A
21	.edu, .com, .org, .net, .gov are part of standard internet address domain code.	true	false			A
22	.GIF is a compressed bitmap format which supports _____ colors.	256	1024	354	400	A
23	.Gov domain code is used to show ___ Site	Government	Commercial	Educational	Professional	A
24	.MIDI is a file extension of a sound file.	TRUE	FALSE			A
25	.org domain code is used to show ___ Site	Government	Commercial	Educational	Organizational	D